

KRA PIN APPLICATION CHECKLIST

– NON-RESIDENT INVESTOR

This checklist outlines all the information and documents required to commence the application of a non-resident KRA Pin.

Item	Details Required
Passport	• Provide a clear copy of your valid passport. Ensure all details are readable and match all forms.
Proposed Company Names	• Provide your personal details: • Full name • Copy of National ID • Phone Number • Official email address • Official Residential Address Must match passport details exactly
Proof of Investment / Introduction	• Letter of introduction or investment intent. • Can be issued by your legal representative, or M&A Registrars.
KRA PIN Application Form	• No action needed from you — M&A Registrars will complete and submit the KRA PIN application (Form PIN 1 for individuals) on your behalf.
KRA PIN Acknowledgement Receipt	• M&A Registrars will provide you with the KRA acknowledgement receipt once submitted, for your records and follow-up.

KRA PIN APPLICATION CHECKLIST

– NON-RESIDENT INVESTOR

Expected Timeline:

- Once all required information and documents are submitted, the company registration process typically takes 14 – 21 business days.

This PIN will then be used for:

- Company incorporation registration
- Opening corporate bank accounts
- Tax compliance in Kenya

Need Help?

- For guidance or assistance with any of the above steps, M&A Registrars are available to support your KRA PIN registration process from start to finish.

Book a Free Consultation with us Today!



Company Registration & Compliance Specialist

Phone: 0737 570 370

Website: <https://mnaregistrars.com>

Email: info@mnaregistrars.com