

KRA PIN APPLICATION CHECKLIST – NON-RESIDENT INVESTOR

This checklist outlines all the information and documents required to commence the application of a non-resident KRA Pin.

Item	Details Required
Passport	Provide a clear copy of your valid passport. Ensure all details are readable and match all forms
Personal Information	Provide your personal details: <ul style="list-style-type: none">• Full name• Copy of National ID• Phone Number• Official email address• Official Residential Address
Proof of Investment / Introduction	<ul style="list-style-type: none">• Letter of Introduction or Investment Intent,• Can be issued by your legal representative, or M&A Registrars.
KRA PIN Application Form	No action needed from you – M&A Registrars will complete and submit the KRA PIN application (Form PIN 1 for Individuals) on your behalf.
KRA PIN Acknowledgement Receipt	M&A Registrars will provide you with the KRA acknowledgement receipt once submitted, for your records and follow-up.

Expected Timeline: Once all required information and documents are submitted, the company registration process typically takes 14 – 21 business days.

This PIN will then be used for:

- Company incorporation registration
- Opening corporate bank accounts
- Tax compliance in Kenya

Need Help?

For guidance or assistance with any of the above steps, M&A Registrars are available to support your KRA PIN registration process from start to finish.



Book a Free Consultation with us Today!